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Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). DTE Code: 2533

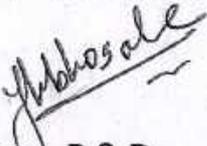
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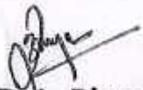
Date: 25 June 2024

Subject: Submission of Departmental Publications and Patents Data

All departmental R & D Coordinators are requested to submit their Departmental faculty Publications and Patents Data in the prescribed format from 01-Jan-2025 to 30-June-2025. Kindly adhere to the following guidelines to ensure a smooth submission process:

1. **Format:** Use the format provided by the R & D Cell for Publications, Books, Proceedings, Chapters and Patents (Formats already shared by email to all the department R&D Coordinators). Ensure all fields are completed accurately and systematically.
2. **Data Requirements:**
 - o **Publications:** Include details such as title, authors, journal/conference name, volume/issue, publication date, and DOI etc. (Necessary data heads are provided in given format).
 - o **Patents:** Provide patent title, patent number, filing date, grant date, status (granted/pending), and other relevant details (Necessary data heads are provided in given format).
3. **Deadline:**
 - o Submit the data by **28-June-2025**. Late submissions may not be considered for inclusion in the departmental report and fund distribution.
4. **Mode of Submission:**
 - o Email a soft copy to **hodresearch@csmssengg.org** with the subject line "[Dept. Name]: Publications (Journal Article, Book/chapters), Patents Data Submission".
 - o Submit a printed copy to **R&D Cell**. After preparation, verification, signed by Dept. R&D Coordinator, HoD, Dean-R&D and Principal (Refer given format)
5. **Contact for Queries:**
 - o For any clarification, please reach out to **Dr. Y. H. Bhosale**.


Dean- R & D
(Dr. Y. H. Bhosale)


Dr. D. L. Bhuyar
(Vice-Principal)


Principal
(Dr. G. B. Dongre)

Copy to: R&D Team Members (List Attached)



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