



Date: 04/04/2022

## Internal Quality Assurance Cell Meeting Notice

Respected Sir/ Madam,

It is our pleasure to inform you that the IQAC Meeting of CSMSS Chh. Shahu College of Engineering Aurangabad is scheduled to be held on 08/04/2022 at 2.00 p.m. in conference room. The brief-agenda of the meeting is given herewith. You are requested to kindly make it convenient to attend the meeting.

Agenda Number	Meeting Agenda in brief
1	Welcome
2	Review of semester activities. AY 2021-22
3	Status of examination
4	NAAC Work progress
5	Even semester preparation
6	Final year Placement
7	Organization of Energy conclave.
8	On time agenda for discussion.
9	Vote of Thanks

**Dr. R. P. Chopade**  
IQAC Coordinator

**Dr. U. B. Shinde**  
Principal

**Principal**

**S.M.S.S. Chh. Shahu College of Engineering**  
Kanchanwadi, Aurangabad.

Copy to: IQAC 2021-22 members:



## Internal Quality Assurance Cell Minutes of Meeting,

**Date and Time: 08-04-2022, at 2.30 pm**

**Venue: Conference hall, Building A.**

Sr. No.	Agenda	Minutes of meeting
1	Welcome	The IQAC coordinator welcomed the Principal, all HOD's and other members for the meeting. The Principal sir congratulated all staff for successfully completion of semester curricular and extracurricular work. IQAC coordinator read the previous minutes of meeting and confirmed. Action taken report also presented and accepted by members. Prof. P.G. Jadhao read the Vision and Mission of the institute. With the permission of Chairperson, next agenda are taken up by IQAC coordinator.
2	Review of semester activities. AY 2021-22	IQAC Coordinator given status of the academic activities and assessment of last semester like internal assessments of last semester (Jan-Feb 2022), Internal assessment, laboratory experiments, study materials etc. IQAC chairman also highlighted that as per the university guidelines the laboratory experiments are conducted and internal assessments are completed. Oral examination are conducted through online mode. All internal assessment marks are ready for uploading to university portal.
3	Status of examination	Online examination are conducted by university for third and final year students. All students have given examinations as per the university guidelines. Few of the cases of technical difficulties are communicated to university examination section.



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**CHH. SHAHU COLLEGE OF ENGINEERING**  
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Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). DTE Code: 2533

4	NAAC work progress	IQAC Chairman informed the meeting that all the departments are preparing the NAAC accreditation work. The ongoing sub-criteria documents are being checked and necessary changes are informed to respective criteria in-charge. Overall preparation of NAAC documents are in progress. The progress reports are given by all HoDs and IQAC coordinator.
5	Even semester preparation	IQAC coordinator informed meeting that academic calendar of even semester (March-June 2022) are published by University. The classes of third year and final year are decided to start offline from 21 March 2022. One week is given to students for arrangement of food, accommodation, transportation after pandemic period. Circular of commencement of classes are sent to students and informed to parents also. Load distribution and timetables for next semester are also reviewed in the meeting.
6	Final year Placement	The Principal congratulated to Training and Placement team and all head of departments for good progress in the current academic year placement. Simultaneously he suggested add-on courses on aptitude and professional skills for third year and second year students.
7	Organization of energy conclave.	Prof. A. N. Mudiaraj informed the meeting that energy conclave is planned on 29-30 April 2022. This conclave is open for participation of all the students of the state and industry also. This will be immensely befitted to the students. The information circulation about the conclave and other working details are in the process of preparation.



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8	On time agenda for discussion.	<p>The IQAC Coordinator also discussed the following points in the meeting.</p> <p>a) Innovative activities at the department levels needs to be stepped up and other than academic extracurricular activities are need to conduct for society/ energy related issue/ agricultural related problems in the region.</p> <p>b) The communication with industry for final year project and internship presentation has to be taken up. Training department is already is in process.</p> <p>c) Blood Donation camp is to be arranged under NSS in the month of April, on occasion of world heath day.</p> <p>d) Training for non-teaching staff is planned in next week, Topic: Computer Skill and Practice.</p>
9	Vote of Thanks	<p>The IQAC coordinator proposed vote of thanks and informed that the next proposed meeting would be in the first week of July 2022.</p>

  
Dr. R.P. Chopade  
IQAC Coordinator



  
Dr. U. B. Shinde  
Principal  
Principal  
S.M.S.S. Chh. Shahu College of Engineering  
Kanchanwadi, Aurangabad.

Copy to:  
All Members (External & Internal) of IQAC CSMSS CSCOE for information and necessary action.



## Internal Quality Assurance Cell

**Action taken and Implementation details report** of meeting on Date and Time:  
08/04/2022, at 2.00 pm in conference hall.

Agenda No.	Agenda	Action taken/ Implementation details
2	Review of semester activities. AY 2021-22	Action Point: Preparation for university marks submission 2021-22. Responsibility: Department head and coordinators Status: Course wise internal assessment are completed in given format. Summery preparation of internal marks for university submission is in process. It is expected to complete by 22/04/2022.
3	Status of examination	Action Point: Conduction of examination and technical difficulty to students for odd sem. Responsibility: Department head and exam section Status: Students grievances regarding the online examination in last semester is communicated to university office and resolved.
5	Even semester preparation	Action Point: Preparation and conduction even semester offline mode. Responsibility: Department head Status: Semester is started in March 2022, classes are conducting as per government norms. All academic processes are scheduled to conduct as per university instructions.
6	Final year Placement	Action Point: Conduction of placement training for students. Responsibility: Training and placement cell and coordinator Status: Training and placement cell organized the training programs for students and soft skill practice. Good opportunities of placement is recorded.
7	Organization of energy conclave.	Action Point: Preparation to organize the energy conclave. Responsibility: Department head and coordinator Status: Preparation for Energy Conclave program is in progress, the circulars are communicated to other colleges. Students and staff are



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		working for better conduction. The preparation expected to complete by 25/04/2022.
8	On time agenda for discussion.	Action Point: Conduction of blood donation camp. Responsibility: NSS team Status: On request of blood bank blood donation camp is successfully organized in the campus. Student and staff were participated in the camp. The satisfactory donation of blood is recorded.

  
Dr. R. P. Chopade  
IQAC Coordinator



  
Dr. U. B. Shinde  
Principal

**Principal**  
S.M.S.S. Chh. Shahu College of Engineering  
Kanchanwadi, Aurangabad.