



Date: 02/04/2024

Internal Quality Assurance Cell Meeting Notice

Respected Sir/ Madam,

It is our pleasure to inform you that the IQAC meeting of CSMSS Chh. Shahu College of Engineering Chh. Sambhajinagar is scheduled on 10/04/2024 at 3.00 p.m. in conference room. The brief-agenda of the meeting is given herewith. You are requested to kindly make it convenient to attend the meeting.

Agenda Number	Meeting Agenda in brief
1	Welcome
2	Approval of previous minutes of meeting and ATR held on 08/01/2024
3	Review of accreditation work progress
4	Training and Placement preparation
5	NPTEL activity this semester
6	NSS activity review
7	Students achievements
8	Academic progress of the semester
9	NEP 2020 initiatives

Dr. R. P. Chopade
IQAC Coordinator

Copy to: Members IQAC 2023-24:

Dr U. B. Shinde
Principal

Principal

S.M.S.S. Chh. Shahu College of Engineering
Kanchanwadi, Aurangabad.



Internal Quality Assurance Cell

Minutes of Meeting

Date and Time: 10/04/2024, at 3.00 pm

Venue: Conference hall, Building A

Sr. No.	Agenda	Minutes of meeting
1	Welcome	The IQAC coordinator welcome the Chairperson and all the members, invitees present for the meeting. Dr. R.P. Chopade read the Vision and Mission of the institute. IQAC coordinator briefed about the agenda of todays meeting and requested the IQAC Chairperson to take over the proceedings of the meeting. With the permission of the Chair next agenda are taken up.
2	Approval of previous minutes of meeting and ATR held on 08/01/2024	<p>IQAC coordinator updated about the previous IQAC minutes held on 08/01/2024 and the members confirmed the minutes.</p> <p>Action taken on the resolutions of previous meeting is briefed.</p> <ul style="list-style-type: none"># to prepare one smart classroom to each of the department 15 smart boards are received and distributed to all departments.# Various activity for IKS and IIC are conducted.# 250 students are enrolled for NPTEL various courses.# DBATU academic audit committee visit is completed. The satisfactory report of academic audit is submitted to university.# NAAC IIQA is submitted and accepted on 11/03/2024. Before submission of SSR, final verification of collected documents are in progress in IQAC office. <p>The members approved the action taken report.</p>
3	Review of accreditation work progress	<p>IQAC coordinator informed the meeting that as per NAAC assessment process IIQA (Institutional Information for Quality Assessment) is submitted on 7th March 2024 and it is accepted on 11 March 2024. The verification of the collected documents and summary preparation in the format of NAAC revised manual is in progress. IQAC coordinator informed the meeting before 24 April 2024 SSR (Self-study report) has to be submitted online. The Principal advised to verify the collected documents at departments and centers and send scan coly to the criteria</p>



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Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). DTE Code: 2533

		coordinators. IQAC coordinator also informed the preparation for SSR submission is as per schedule to submit SSR within the given time limit.
4	Training and Placement preparation	Training and placement officer informed about preparation for the training, test and schedule for campus recruitment. The specialized training from the professional trainer is started in campus. The special recruitment training of cloud computing and Capgemini company specific training is conducting. This will continue for a month of April and May. The review and progress are regularly monitored by student training section.
5	NPTEL Activity this semester	For the NPTEL session January to May 2024, more than 250 students enrolled for NPTEL courses. Faculty mentors are assigned for each of the course for monitoring the student progress. The progress of assignments submission and enrollment are found satisfactory.
6	NSS activity review	<p>The IQAC coordinator informed about the regular visit and community work is conducting to adopted village Ambelohal, and Lanzi. In the previous two months various activity like water conservation drive, cleaning drive, computer literacy drive, and voter awareness program are conducted in the village.</p> <p>In the voter awareness drive our college received the Best award from the District Collector Aurangabad for best voter awareness work. Around 800 new voters are registered from the college during the drive. The same activity scheduled this month in the adopted village. The members are also approved for the upcoming activities and the Principal also approved the same.</p>
7	Students achievements	<p>The Principal informed the meeting that our college received award from District Employment office for best project presentation and fund of Rs 100000.</p> <p>Student team won five national awards in SAE HBAJA 2024 competitions held at Pithampur in January 2024. Total prize received of Rs. 60000. One of our students received placement in TVS motors through the competition.</p> <p>The student team "TIFAN TEAM SANSKARA" participated in Manage CIA Hyderabad and sanctioned 5 Lakh funding for startup. The members congratulated the organizers and team and appreciated the efforts.</p>



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8	Academic progress of the semester	The Dean academics elaborated about the syllabus completion till date and completion of first college level assessment. Mid semester examination is scheduled from 22 April for all classes. The new IQAC initiative is started from this semester is "Practice to Perfect". Students are asked for practice the given questions (probably from the previous examination) on each of the unit. Open book tests are also started for hard courses to students. The Principal informed the meeting, good results are observed of this practice sessions and OBT to students specially the weaker one.
9	NEP 2020 initiatives	The Principal informed to meeting as per AICTE instructions use of local language in teaching learning and assessments. The IQAC coordinator informed that faculties are instructed to use of local language whenever needed in the classroom or in the personal doubt to students. This may prove good practice for better understanding the topics to the students.
10	Vote of Thanks	The IQAC Coordinator proposed the vote of thanks and informed that the next proposed meeting would be in the first week of July 2024.


Dr. R. P. Chopade
IQAC Coordinator




Dr. U. B. Shinde
Principal
Principal
S.M.S.S. Chh. Shahu College of Engineering
Kanchanwadi, Aurangabad.

Copy to:
All Members (External & Internal) of IQAC CSMSS CSCOE for information and necessary action.



Internal Quality Assurance Cell

Action taken and Implementation details report of meeting on Date and Time:
10/04/2023, at 3.00 pm in conference hall.

Agenda No	Agenda	Action Taken Report
3	Review of accreditation work progress	Action Point: 1. Finalize documents for quantitative metrics. Responsibility: Criteria heads, 2. HoD/ Section in charges to provide the required scanned documents and other given preparation. Responsibility: Head of Department, and section head. 3. IQAC to compile data and prepare for upload as per manual. Responsibility: IQAC coordinator and team, Status: Work in progress; completion expected by 15/04/2024. Final report to be completed by 20/04/2024.
4	Training and Placement preparation	Action Point: Conduction of company specific training and monitoring Responsibility: Training and Placement cell and department coordinators Status: Company specific trainings is in process, completion expected by 30/06/2024.
5	NPTEL activity this semester	Action Point: Monitor the NPTEL courses and prepare students for examination. Responsibility: SPOC, department coordinators and mentors. Status: Mentoring for NPTEL is a regular practice till end of examination. Course mentors are in constant contact with students.
6	NSS activity review	Action Point: Conduct the remaining activity in this year Responsibility: NSS coordinator and team. Status: The activities to be conducted by 25/05/2024, by the end of semester.
8	Academic progress of the semester	Action Point: Organize Open book tests and analysis the benefits Responsibility: Head of department.



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		Status: Open books tests are conducted for all classes and analyzed. Positive feedback is observed.
9	NEP 2020 initiatives	Action Point: Awareness of NEP 2020 in college. Responsibility: IQAC coordinator and Dean academics. Status: Awareness sessions are conducted for faculties. The requirements and benefits of NEP is discussed.


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IQAC Coordinator




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