



**CSMSS**  
Chhatrapati Shahu Maharaj Shikshan Sanstha's  
**CHH. SHAHU COLLEGE OF ENGINEERING**  
Kanchanwadi, Paithan Road, Chhatrapati Sambhajinagar, 431 011  
Ph. No. : (0240) 2646373, 9922668199, 2646350 Fax: (0240) 2646222  
Website: www.csmssengg.org



Approved by AICTE New Delhi, DTE (Govt. of Maharashtra) and affiliated to Dr. BATU, Lonere (Raigad). DTE Code: 2533

Date: 04/04/2025

**Internal Quality Assurance Cell**  
**Meeting Notice**

Respected Sir/ Madam,

It is our pleasure to inform you that the IQAC Meeting of CSMSS Chh. Shahu College of Engineering Chhatrapati Sambhajinagar, is scheduled on 11/04/2025 at 3.00 p.m. in the conference room. The brief agenda for the meeting is provided below. Please make it convenient to attend the meeting.

Agenda Number	Meeting Agenda in brief
	Welcome
1	To confirm the previous minutes of the meeting and the action taken report held on 07/10/2024.
2	NAAC Accreditation.
3	Achievements of students and faculty members from the previous meeting.
4	Update on Quality initiatives from the previous meeting.
5	Discussion on Student training for the current year and Placement status.
6	R&D activities in the current year and planning for the even Semester.
7	Status of Academic Bank of Credits of newly admitted students.
8	Internal Academic and Administrative Audit (AAA).
9	NBA Accreditation.
10	NPTEL activity and progress review on 2024-25 even Sem.
11	On time agenda for discussion.

**Dr. R. P. Chopade**  
IQAC Coordinator

**Dr. G. B. Dongre**  
Principal

**PRINCIPAL**

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Kanchanwadi, Paithan Road, Chhatrapati Sambhajinagar

Copy to:  
All Members of IQAC, CSMSS CSCOE for information.



Date: 04/04/2025

## Internal Quality Assurance Cell

### Minutes of Meeting

**Date and Time: 11/04/2025, at 3.00 pm**

**Venue: Conference hall, Building A**

Sr. No.	Agenda	Minutes of meeting /Discussion details
	Welcome	The IQAC coordinator welcomes the Chairperson and all present members to the meeting. Dr. R. P. Chopade read the Vision and Mission of the institute. The IQAC coordinator briefed about the agenda of today's meeting and requested the IQAC Chairperson to take over the proceedings of the meeting. With the permission of the Chairperson next agenda items are taken up.
1	To confirm the previous minutes of meeting and the action taken report held on 07/10/2024.	The IQAC Coordinator read the minutes of the meeting and the action taken report of the previous IQAC meeting held on 07/10/2024. All members confirmed the minutes and the actions taken on the minutes of the previous meeting.
2	NAAC Accreditation	As per the schedule NAAC Peer team visited our institute on 13 and 14 January 2025. IQAC Chairman informed the meeting that our institute received a score of 2.96 on a 4.00 point scale and the grade awarded as "B++". He congratulated all the staff members for the achievement of NAAC Accreditation status on 23/01/2025. The validity of the present accreditation status is for five years, i.e., till 22/01/2030. The NAAC Coordinator presented the peer team report on Institutional Accreditation, which is disclosed after getting accreditation status. SWOC analysis by the expert team is discussed. All the suggestions given by the expert team are discussed. The IQAC Coordinator proposed a plan to comply with the suggestions given. The present members in the meeting agreed to the implementation of the suggestions.



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3	Achievements of students and faculty members from the previous meeting.	<ul style="list-style-type: none"><li>• The Centre for Foreign Studies is started on the campus in the Training and Placement Cell.</li><li>• ISRAE students chapter started in the mechanical department.</li><li>• Three students from mechanical engineering received an internship at IIT Madras and IIT Bombay.</li><li>• Anuja Pawar, Mechanical Engineering, received first prize in Smart India Hackathon 2024.</li><li>• TIFAN SANSKARA team received first Rank at the Project Innovation Contest 2025 at KIIT Bhubaneswar</li><li>• TIFAN SANSKARA received third rank in the Indian automation challenge at BEC Mumbai.</li><li>• The Entrepreneurship Development cell promoted the startup of two students.</li><li>• Our Institution's Honeywell Center of Excellence achieved the Most Engaging Institution Award from ICT Academy. The members were congratulated for their achievements.</li></ul>
4	Update on Quality initiatives from previous meeting.	<ul style="list-style-type: none"><li>• The Institute received NAAC accreditation with 2.96/4.00 score for five years.</li><li>• The Institute received three ISO certifications from 22nd October 2024 to 21st October 2027 from Geotek Global Certification Pvt. Ltd.</li><li>• ISO 21001:2018, Educational Organizations Management System</li><li>• ISO 14001:2015, Environmental Management System</li><li>• ISO 50001:2018, Energy Management System</li><li>• 4-GLP Certifications for Civil, CSE, Electrical, and Mechanical engineering laboratory.</li><li>• Implementation of TRISUTRI (Zero Pendency, Zero Dependency and Zero Error) in all sections of the college.</li><li>• Academic Missions are prepared and published: 100% Attendance, 100% Quality teaching learning and 100% Placement.</li><li>• All students have Academic Bank of Credits ID.</li><li>• The incentives amount for Research work is credited to faculty members</li><li>• The Institute completed DBATU University Academic Audit and scored 229 out of 300.</li></ul>



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		<ul style="list-style-type: none"><li>• Annual sports event conducted successfully during 11-24 March 2024 without disturbing the academic activities.</li><li>• Aptitude training Sessions for third year and final year students.</li><li>• Open book test practice continued for A.Y. 2024-25.</li><li>• Daily academic monitoring systems are introduced and implemented.</li></ul>
5	Discussion on Student training for the current year and Placement status.	<p>Discussion on placement activity and progress is initiated by the Principal. The training and placement officer presented the training calendar for the academic year 2024-25, class-wise wise and the training completed till date. He also elaborated the training plan for the even semester of the current academic year. It is suggested to verify that the training sessions are enough for the required skills for placement of the students.</p> <p>The TPO informed about the present status of the placement department-wise and the schedule for campus recruitment in the even semester. It is suggested to prepare a plan for the campus placement of the IT sector students.</p>
6	R&D activities in the current year and Planning in the even Semester.	<p>The Dean R&amp;D presented the activity report of the cell. In the even semester, the plan for department-wise activity is presented. The need for improvement in the planning and execution is suggested for even semester.</p>
7	Status of Academic Bank of Credits of newly admitted students.	<p>At the beginning of the odd semester, an awareness program regarding academic bank credit was arranged for new first-year and direct second-year admitted students.</p> <p>At present, all the admitted students have having ABC ID.</p>
8	Internal Academic and Administrative Audit (AAA).	<p>Internal Academic and Administrative Audit (AAA) of the odd semester Academic year 2024-25 is conducted by IQAC from 04/03/2025 to 08/03/2025. The copy of the audit report was returned to the departments/sections. The compliance report and action taken report are also submitted to IQAC.</p>
9	NBA Accreditation.	<p>After receiving NAAC Accredited status for the institute, the Principal expected to start the NBA Accreditation preparation. All present members agreed to the proposal.</p>

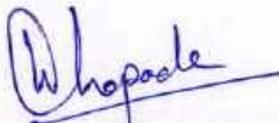


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		<p>The Institute level NBA working core committee has been formed. The committee will support and verify the preparation for the NBA accreditation.</p> <p>Dr. R. P. Chopade will be the Institute NBA coordinator, and all departments will have a department NBA coordinator, who will coordinate with the HOD for department NBA work.</p>
10	NPTEL activity and progress review on 2024-25 even Sem.	<p>The IQAC coordinator presented the data of NPTEL for even a semester.</p> <p>Total Students enrolled for the course study: 1378 Total Faculty members enrolled for the course study: 136 Total Students enrolled for examination: 683 No of Faculty enrolled for examination: 104 The members congratulated the departments for their efforts.</p>
11	On time agenda for discussion.	<p>The Principal also discussed the following points in the meeting.</p> <p>I. The final year project and internship status, and mentoring in the current semester.</p> <p>II. To plan for enhancing the alumni connection as a continuous practice.</p>
	Vote of Thanks	<p>The IQAC Coordinator proposed the vote of thanks and informed that the next proposed meeting would be in the first week of July 2025.</p>

  
**Dr. R. P. Chopade**  
IQAC Coordinator



  
**Dr. G. B. Dongre**  
Principal

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## Internal Quality Assurance Cell

**Action Taken Report** of meeting held on 11/04/2025, at 3.00 pm in the conference hall.

Agenda No.	Agenda	Action Taken Report
5	Discussion on Student training for the current year and Placement status.	<b>Action Point:</b> To follow the prepared training plan and ensure training sessions are enough for the required skills for placement of the students. <b>Responsibility:</b> Training and Placement Office. <b>Status:</b> Aptitude training is in progress. The training cell will plan for overall training for placement preparation.
6	R&D activities in the current year and Planning in the even Semester.	<b>Action Point:</b> To prepare the R&D activity calendar for the full semester. <b>Responsibility:</b> R&D Cell. <b>Status:</b> R&D cell and department coordinators will conduct department-level and institute-level activities to boost the research and publications.
7	Status of Academic Bank of Credits of newly admitted students.	<b>Action Point:</b> Get the ABC ID for all admitted students. <b>Responsibility:</b> Prof. Sathya Praveen and the department coordinators. <b>Status:</b> Once verify the correctness of ABC ID of all newly admitted students.
8	Internal Academic and Administrative Audit (AAA).	<b>Action Point:</b> To prepare the action plan to achieve the planned activity target by the end of the even semester. <b>Responsibility:</b> Head of the Departments/Cells, IQAC coordinator. <b>Status:</b> The copy of the audit report was returned to the departments/sections. The compliance report and action taken report are also submitted to IQAC.



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9	NBA Accreditation.	<p><b>Action Point:</b> To prepare plan for NBA work, make awareness of the requirements of NBA in faculty members. Train the department coordinators and department criteria coordinators for preparing the documents for accreditation.</p> <p><b>Responsibility:</b> Institute NBA steering committee, Institute NBA coordinators, department NBA coordinator.</p> <p><b>Status:</b> NBA Core Committee is formed. (The Principal, Vice-Principal, Dean academics (2), Head of administration office and NBA coordinator).</p> <p>Department NBA coordinators are also nominated by HoD.</p> <p>NBA Prequalifiers are prepared by four eligible departments. SFR needs to verify again.</p> <p>Work on Criteria 1 is started. By the end of this month, criterion 1 is scheduled to be completed.</p>
10	NPTEL activity and progress review on 2024-25 even Sem.	<p><b>Action Point:</b> To maximize the NPTEL result.</p> <p><b>Responsibility:</b> SPOC and department NPTEL coordinators.</p> <p><b>Status:</b></p> <p>Total Students enrolled for the course study: 1378 Total Faculty members enrolled for the courses: 136 Total Students enrolled for examination: 683 No of Faculty enrolled for examination: 104</p>
11	On time agenda for discussion.	<ol style="list-style-type: none"><li><b>Action Point:</b> T&amp;P cell will take care of the conduct of the internship and the progress of the internship. Students working on the project will take care of the department. <b>Responsibility:</b> T&amp;P Office.</li><li><b>Action Point:</b> Alumni connections will be enhanced by contacting senior alumni batches. <b>Responsibility:</b> Alumni cell and Department Alumni coordinator.</li></ol>

Dr. R. P. Chopade  
IQAC Coordinator

Dr. G. B. Dongre  
Principal

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